



TEXAS MEDICAL BOARD

EXECUTIVE COMMITTEE

Meeting Minutes

August 27, 2015

The meeting was called to order at 8:30 a.m. by the Chair, Michael Arambula, M.D., PharmD. Committee members present were Paulette Southard; Timothy Webb, J.D.; and George Willeford III, M.D. Margaret McNeese, M.D., was not present. Other board members present were Julie Attebury; Frank Denton; John Ellis, J.D.; Carlos Gallardo; and Robert B. Simonson, D.O. Staff members present included Mari Robinson, J.D., Executive Director; Robert Bredt, M.D., Medical Director; Scott Freshour, General Counsel; Tonie Knight, Licensure Manager; and Megan Goode, Governmental Affairs & Public Information Manager; and other staff members.

Agenda item #4, Update on Sunset Self-Evaluation Report. Ms. Robinson provided a summary of the Sunset Review process for the 2016-2017 review cycle. Ms. Robinson and Ms. Goode presented a draft of the agency's Sunset self-evaluation report that will be submitted to the Sunset Advisory Commission on 9/1/15.

Agenda item #3, Discussion, recommendation, and possible action on the FY15 Internal Audit. Kimberly Lopez-Gonzales, CPA, presented the FY15 Annual Internal Audit Report, which focused on physician licensing. **Ms. Southard moved, Mr. Webb seconded, and the motion passed to approve the 2015 Annual Internal Audit Report.**

Agenda item #2, Report and discussion regarding personnel evaluation. Dr. Willeford moved, Ms. Southard seconded, and the motion passed to go into Executive Session at 8:52 a.m. for deliberations concerning personnel matters under the authority of the Open Meetings Act Section 551.074, Government Code.

Open session resumed at 9:03 a.m. and it was announced that no action was taken. A certified agenda was made.

The annual Executive Director's performance evaluation was conducted.

Ms. Southard moved, Dr. Willeford seconded, and the motion passed to approve a salary increase for the Executive Director as delineated by the legislature.

There being no additional agenda items, **Ms. Southard moved, Mr. Webb seconded, and the motion passed to adjourn at 9:05 a.m.**