

**TEXAS MEDICAL BOARD**  
**FINANCE COMMITTEE MEETING MINUTES**  
**June 7, 2012**

Melinda McMichael, M.D., called the meeting to order at 8:19 a.m. Committee members present were Paulette Southard, and Pat Crocker, D.O. Also present were Mari Robinson, J.D., Executive Director, Megan Goode, Special Projects Manager, Karen Drabek, Chief Fiscal Officer, and other staff and board members.

**Agenda Item #2, Budget report.** Ms. Drabek addressed the budget as of May 31, 2012 which reflects 75% of the fiscal year. To date, approximately 68% of the budget has been expended and remains on target for the time of year. She discussed the methods of interdepartmental involvement to derive remaining projected expenses. Ms. Drabek explained the current and future spending expectations of the capital projects budget. She also stated that the agency has the statutory authority to forward any unexpended balance of the capital project budget to the next fiscal year within the biennium. Ms. Robinson advised the committee that the Legislative Appropriations Request instructions for the 2014 and 2015 fiscal years were received June 6, 2012. Ms. Goode explained the supplemental percentage reduction schedules that are required for the request and Ms. Robinson added information about the areas from which potential cuts would be made.

**Agenda Item #3, the meeting adjourned at 8:28 a.m.**