

## FORM Z

### Substantial Equivalence Packet Instructions

Statute requires that an applicant present proof satisfactory to the board that each medical school attended is substantially equivalent to a Texas medical school as determined by board rule (Tex. Occ. Code, Sec. 155.0031(d)). Board rule defines substantial equivalence and details specific documentation that may be required (22 Tex. Admin. Code, Sec. 163.1(11) and Sec. 163.5(c)).

**If you hold a certificate from a specialty board that is a member of the American Board of Medical Specialties or the Bureau of Osteopathic Specialists, you do not need to complete the Substantial Equivalence Packet (Form Z).**

**If you are a graduate of a school included on the list “Schools Whose Graduates Do Not Have To Prove Substantial Equivalence Of Their Education” you do not need to complete the Substantial Equivalence Packet (Form Z) unless specifically requested by a licensing analyst, which occurs only rarely.**

The list is located on the TMB web site under Physician Applicants. Here is the direct link to the list:

<http://www.tmb.state.tx.us/professionals/physicians/applicants/physicianapplicants.php>

**If you are a graduate of a school not on the list, you must submit (or have submitted on your behalf) all parts of the Substantial Equivalence Packet (Form Z) before you complete the screening process (which is the process that occurs BEFORE assignment to a licensing analyst).**

The substantial equivalence packet consists of Forms Z1 – Z7 and Form N. Forms Z1 – Z6 must be completed by the medical school. The documentation submitted in response to each form must have the appropriate form attached as a cover sheet to the appropriate documentation. Form Z7 describes the information required of the education agency in the country in which the medical school is located. Forms Z1-Z7 must be submitted directly to the board by either your medical school, or in the case of Z7, the appropriate agency. Form N is either an evaluation from the Office of International Education Services of the American Association of Collegiate Registrars and Admissions Officers (AACRAO) or an International Credential Evaluation from the Foreign Credential Service of America (FCSA). Two copies of the completed evaluation will be sent to you. You must submit one copy to the Board.

<u>Form Name</u>	<u>Purpose</u>	<u>Completed By</u>
Form Z1	Admissions Standards and Selection of Students	Medical School
Form Z2	Basic Medical Education	Medical School
Form Z3	Curriculum	Medical School
Form Z4	Educational Environment	Medical School
Form Z5	Educational Facilities	Medical School
Form Z6	For Schools that Have Geographically Separated Programs	Medical School
Form Z7	Authority of School to Grant Degrees	Education Agency in the Country in Which the School is Located
Form N	Foreign Educational Credentials Evaluation	AACRAO or FCSA