



# TEXAS MEDICAL BOARD

## EXECUTIVE COMMITTEE

**April 8, 2010**

The meeting was called to order at 8:02 a.m. by the Chair, Irvin E. Zeitler, Jr., D.O. Committee members present were Michael Arambula, M.D., Melinda McMichael, M.D.; and Timothy Turner. Other board members present were Julie Attebury; David Baucom; Jose M. Benavides, M.D.; Patricia S. Blackwell; Pat J. Crocker, D.O.; Scott Holliday, D.O.; Margaret McNeese, M.D.; and Wynne M. Snoots, M.D. Staff members present were Mari Robinson, J.D., Executive Director; Alan T. Moore, M.D., Medical Director; Megan Goode, Special Projects Manager, and various staff.

**Agenda item #4, Report on the status of the FY10 internal audit.** Jaye Stepp, CPA/CGAP, with Rupert and Associates, P.C., gave a status report on the FY 10 Internal Audit that will be completed and presented at the end of the fiscal year.

**Agenda item #2, Discussion, recommendation, and possible action regarding strategic planning.** Ms. Goode gave an update on the initial steps of the strategic planning process and the requirements for the Strategic Plan that is due June 18, 2010.

**Agenda item #3, Report on the status of the LIST project audit.** Ms. Goode gave a report on the status of the LIST project audit being conducted by the State Auditors Office. The LIST project, which was developed and implemented in 2008 to provide on-line efficiencies for licensure applicants, was randomly selected by the State Auditor as part of an audit of state agency information technology projects.

**Agenda item #6, Adjourn.** The meeting adjourned at 8:20 a.m.