Form L - Acupuncture
Acupuncture Licensure Evaluation
Texas State Board of Acupuncture Examiners

APPLICANT:
Complete the information in this box. You must have evaluations from every supervising acupuncturist with which you have been affiliated in the past 5 years. Note – your licensure analyst may require additional evaluations outside the past 5 years.

Applicant's Current Full Name: _____
Printed

Applicant TMB ID# _____

Applicant's Date of Birth: _____

Applicant's Address: _____Telephone: _____ E-Mail: _____

Name of Supervising Acupuncturist's Practice/Institution_____

Address of Supervising Acupuncturist's Practice/Institution_____

Dates of affiliation From (mm/yy) _____ To (mm/yy) _____

Department of Affiliation_____

Your position at the time of affiliation: ☐ Student ☐ Faculty ☐ Staff ☐ Other: _____

I authorize the release of the information contained in this evaluation form to the Texas Medical Board.

_____
Applicant's Signature

EVALUATING PROFESSIONAL:

- A supervising acupuncturist, or for new graduates, Program Director, must complete this evaluation. Letters of recommendation or standard institution verification forms will not be accepted in lieu of this form.
- This completed evaluation should be sent directly to the Texas Medical Board offices. See below for instructions.
- If you have any questions regarding how to complete this form contact the Licensure Department at 512-305-7030.

This is important: All information on this Form L, (including attachments that you provide as the Evaluating Professional) regarding a licensure applicant is confidential pursuant to §164.007(c) of the Medical Practice Act. **However, the Board must provide a copy of this Form L and attachments to an applicant when an application is referred to the Licensure Committee for licensure determination. Any information furnished by you is further subject to Chapter 160.010, of the Medical Practice Act, Immunity from Civil Liability.**

INSTRUCTIONS FOR SUBMITING COMPLETED FORM:

1) By mail - Place this form in an envelope of the practice/institution that you represent, seal the envelope and place your signature over the outside sealed envelope flap.

   Send to:
   Texas Medical Board
   MC-240
   P.O. Box 2029
   Austin, TX 78768-2029

2) By fax – Evaluator must submit the form along with an official practice/institution coversheet to 888-550-7516. Fax submitted by the applicant and/or without the appropriate coversheet cannot be accepted.
3) By email – Evaluator must submit the form from an official practice/institution email address to screen-cic@tmb.state.tx.us. Emails sent from the applicant cannot be accepted. Only files attached as .pdf or .tif can be safely opened and drop boxes, secured emails, encrypted messages, or links to outside sites cannot be accepted.

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Program Directors – Please fill out this box <u>in addition to</u> the rest of the form	
UNUSUAL CIRCUMSTANCES IN ACU SCHOOL:	☐ Yes ☐ No 1. Did this individual resign from the program? ☐ Yes ☐ No 2. Were any limitations or special requirements placed upon this individual for academic, professionalism, or behavioral issues? ☐ Yes ☐ No 3. Did this individual ever receive a written warning or documented counseling about his/her behavior? ☐ Yes ☐ No 4. Was this individual ever placed on probation for any reason? ☐ Yes ☐ No 5. Is this individual currently under investigation? ☐ Yes ☐ No 6. Were this individual's privileges or duties ever reduced, suspended, or revoked? ☐ Yes ☐ No 7. Did this individual experience delayed promotion or delayed advancement to the next level? ☐ Yes ☐ No 8. Was this individual suspended, terminated, or dismissed from the program? If you answered "yes" to any of the above questions, please provide any additional information you may have. _____ _____ _____

VERIFICATION OF PROFESSIONAL HISTORY

1. This evaluation is based on ☐ Personal Knowledge ☐ Review of Credential File

2. Provide dates of affiliation: **Beginning** month _____ / year _____ **Ending** month _____ / year _____

3. Is the applicant related to you? ☐ Yes ☐ No

4. Do you consider the applicant:
(a) Reliable? ☐ Yes ☐ No
(b) Ethical? ☐ Yes ☐ No
(c) Of good character? ☐ Yes ☐ No

5. Please rate the applicant:

	Excellent	Good	Average	Poor
(a) Professional ability				
(b) Attention to duties				
(c) Breadth of education				
(d) Interpersonal skills				

6. Has applicant, to your knowledge, ever been guilty of:
(a) Fraud or dishonesty? ☐ Yes ☐ No
(b) Unprofessional conduct? ☐ Yes ☐ No

7. To your knowledge, has the applicant ever:
(a) been warned, censured, reprimanded, disciplined, had admissions monitored or privileges limited or suspended? ☐ Yes ☐ No
(b) had disciplinary action taken against him/her by a licensing agency? ☐ Yes ☐ No
(c) been denied or surrendered a federal or state controlled substance permit? ☐ Yes ☐ No
(d) been arrested, fined, charged with or convicted of a crime, indicted, imprisoned or placed on probation? ☐ Yes ☐ No
(e) been a defendant in a legal action involving professional liability (malpractice) or had a professional liability claim paid in his/her behalf or paid such a claim him/herself? ☐ Yes ☐ No
(f) been placed on probation, asked to withdraw, or reprimanded? ☐ Yes ☐ No
(g) been terminated, resigned in lieu of termination or during investigation? ☐ Yes ☐ No

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If you answered "yes" to any of the questions under #6 or #7, please provide any additional information you may have, including the names of other individuals who may have information concerning this applicant.

_____

_____

_____

Evaluating Acupuncturist's Name/Degree: _____

Evaluating Acupuncturist's License Number and State of Licensure: _____

Title: ☐ Supervising Acupuncturist ☐ Program Director

Phone: _____ **Fax:** _____

Address: _____

Email Address: _____

Signature: _____ **Date:** _____