

TEXAS STATE BOARD OF MEDICAL EXAMINERS  
FINANCE COMMITTEE MEETING MINUTES  
February 2, 2006

Jose M. Benavides, M.D., committee chairman, called the meeting to order at 10:06 A.M. Committee members present were Patricia S. Blackwell, Roberta Kalafut D.O., John Pate, Jr. M.D., Annette P. Raggette and Timothy J. Turner. Also present were Donald Patrick, MD, JD, Executive Director, Jerry Walker, Deputy Executive Director, Michele Shackelford, General Counsel, Laurie Perez, Director of Finance and various staff members.

**Agenda item #2 regarding the financial status of the agency was presented by Ms. Perez.** Ms. Perez presented to the committee and the Board members present the Agency's financial status report for period ending December 31, 2005. Ms. Perez pointed out the difference between actual expenditure percentages and budgeted percentages for General Revenue P Dedicated Appropriations and Regular Appropriations. Ms. Perez informed the committee that the differences result from the payment of annual maintenance contracts, the Rural Grant for Physician Assistants and annual contract agreements paid during the first quarter of each fiscal year.

**Agenda item #3 regarding discussion, recommendation, and possible action regarding proposed amendment to Chapter 175, Fees, Penalties, and Application to include amendments to Section 175.2 Renewal Fees regarding increase in Physician Assistant renewal fee.** Ms. Shackelford presented to the committee, Fees, Penalties and Forms Proposed Amendment to Section 175.2. Following discussion, **Dr. Kalafut moved, Ms. Blackwell second and the motion passed** to approve that the Finance Committee recommend to the full Board that notice be filed with the Secretary of State for publication in the Texas Register of the proposed amendment to Chapter 175, Fees, Penalties and Forms Section 175.2 Renewal Fees regarding increase in Physician Assistant renewal fee from \$160 to \$229 for the initial annual permit and from \$156 to \$225 for subsequent annual permits.

**Agenda item #4 report on fee collections to fund Sunset Bill and 4% statewide salary increase.** Ms. Perez presented to the committee an overview of the summary of fee collections that will fund the Sunset Bill Appropriation and the 4% statewide salary increase. Ms. Perez explained to the committee the State Comptroller approval process regarding funding of the Sunset Bill Appropriation and the 4% statewide salary increase.

**Agenda item #5 report on request for offers received for the Database Redesign for the Enforcement Division. Dr. Kalafut moved, Ms. Raggette seconded, and the motion was approved to go into executive session at 10:18 A.M. for private consultation and advice of counsel with respect to legal matters under the authority of the Open Meetings Act, Government Code, 551.071.** Open session resumed at 10:25 A.M. and it was announced that no action was taken during Executive Session. A certified agenda was made.

There being no further business, the meeting was adjourned at 10:26 A.M.

