



TEXAS MEDICAL BOARD

EXECUTIVE COMMITTEE

August 25, 2010

The meeting was called to order at 8:32 a.m. by the Chair, Irvin E. Zeitler, Jr., D.O. Committee members present were Michael Arambula, M.D., Melinda McMichael, M.D.; and Timothy Turner. Other board members present were Julie Attebury; David Baucom; Patricia S. Blackwell; Paulette Southard; George Willeford, M.D.; and Wynne M. Snoots, M.D. Staff members present were Mari Robinson, J.D., Executive Director; Nancy Leshikar, General Counsel; and various staff.

Agenda item #2, Approval of the June 3, 2010 committee minutes. Mr. Turner moved, Dr. McMichael seconded, and the motion passed to approve the June 3, 2010 Executive Committee minutes.

Agenda item #3, Update on the Medical Director. Ms. Robinson gave an update on the hiring process for the open position of the Medical Director.

Agenda item #4, Review and Approval of FY 10 Internal Audit Report on Laserfiche System. Ms. Jaye Stepp, Rupert & Associates, P.C., Certified Public Accountants, gave a report on the results and recommendations of the FY 10 Internal Audit on the Laserfiche System. **Mr. Turner moved, Dr. McMichael seconded, and the motion passed to approve the fiscal year 2010 Internal Audit Report on Laserfiche System.**

Agenda item #5, Review of FY 09 and FY 10 Internal Quality Assurance Reports. Ms. Stepp gave a review of the FY 2009 and FY 2010 Internal Quality Assurance Reports.

Agenda item #6, Review of the FY 12-13 Legislative Appropriations Request. Ms. Goode gave an overview of the fiscal year 2012-2013 Legislative Appropriations Request, including the ramifications of a potential budget cut of 5%, and a potential additional 10% budget cut.

Agenda item #7, Update of the FY 11-15 Strategic Plan. Ms. Goode gave a brief update of the FY 2011-2015 Strategic Plan that was submitted to the Governors Office and the Legislative Budget Board in June 2010.

Agenda item #8, Report and discussion regarding personnel evaluations. Mr. Turner moved, Dr. Arambula seconded, and the motion passed to go into Executive Session to at 1:21 p.m. for deliberations concerning personnel matters under the authority of the Open Meetings Act Section 551.074, Government Code. Open session resumed at 1:42 p.m. and a certified agenda was made. It was announced that no action was taken during the Executive Session.

The annual Executive Directors performance evaluation was conducted.

Agenda item #9, Adjourn. There being no further agenda items, the meeting adjourned at 1:43 p.m.