

TEXAS PHYSICIAN ASSISTANT BOARD  
DISCIPLINARY AND ETHICS COMMITTEE MEETING MINUTES  
February 24, 2006

The meeting was called to order at 10:38 a.m. by Margaret K. Bentley, Chair. Other committee members present were Michael Mitchell, D.O., and Pamela W. Clark. G. Al Bendeck, PA-C, was not in attendance. Staff members present were Mari Robinson, Investigations Manager; Sharon Reeves, Central Nurse Investigator, and various other staff.

**Agenda item # 2, regarding appeals of closed matters. Discussion was held concerning the appeal of Jurisdictional Complaint file, Log # 05-1206.**

Ms. Clark moved, Dr. Mitchell seconded and the motion passed to go into executive session at 10:39 a.m. for private consultation and advice of counsel concerning pending or contemplated litigation, deliberations concerning licensure applications, and/or possible disciplinary action under the authority of the Open Meetings Act, Government Code, § 551.071; and the Medical Practice Act, TEXAS OCCUPATIONS CODE ANNOTATED, §§152.009, 155.058, 160.006, and 164.007; and Attorney General's Opinion No. H-484. Following discussion of Log # 05-1206, open session resumed at 10:48 a.m. and it was announced that no action was taken during executive session. A certified agenda of the executive session was made. Dr. Mitchell moved, Ms. Clark seconded and the motion passed to take no further action on Log # 05-1206 and direct staff to send a custom letter to complainant.

**Agenda item # 3, regarding the report and discussion of policy and procedural guidelines for Administrative Orders.** Ms. Robinson presented the overview of a case and case management concerning administrative orders. This was an informational item only and no vote was necessary.

**Agenda item # 4, regarding Investigation, Litigation and Compliance Departments report was presented.** Discussion was held concerning the Enforcement Report for December 2005. This was an informational item only and no vote was necessary.

**Agenda item # 5, regarding executive session to review selected files and cases recommended for dismissal by Informal Settlement Conference/Show Compliance proceedings or staff, was considered.** Ms. Clark moved, Dr. Mitchell seconded and the motion passed, to go into executive session at 11:03 a.m. for private consultation and advice of counsel concerning pending or contemplated litigation, deliberations concerning licensure applications, and/or possible disciplinary action under the authority of the Open Meetings Act, GOVERNMENT CODE, § 551.071; and the Physician Assistant Licensing Act, TEXAS OCCUPATIONS CODE ANNOTATED, §§ 204.208 and 204.254; and Attorney General's Opinion No. H-484. Open session resumed at 11:45 a.m. and it was announced that no action was taken during executive session. A certified agenda of the executive session was made.

**Agenda item # 6, regarding selected files and cases. Ms. Clark moved, Dr. Mitchell seconded, and the motion passed, to recommend the investigations and cases reviewed by this committee be resolved as noted and that they be listed along with each resolution as part of the minutes of this committee.**

**There being no further business, Dr. Mitchell moved, Ms. Clark seconded, and the motion passed to adjourn the meeting at 11:45 a.m.**