



# Texas Medical Board

## EXECUTIVE COMMITTEE MINUTES MARCH 5, 2020

The meeting was called to order at 9:09 am by the chair, Sherif Z. Zaafran, M.D. Committee members present were Kandace Farmer, D.O.; Michael Cokinos; Manuel “Manny” Quinones, Jr., M.D. and Linda Molina, J.D. Various staff members were present, including Brint Carlton, Executive Director; Scott Freshour, J.D., General Counsel; and various other staff.

**Agenda item #2, Discussion, recommendation and possible action on annual Internal Annual Audit Topic.** Mr. Carlton presented background on the internal audit process and introduced the agency’s contracted internal auditor, Dan Graves of Weaver Risk Advisory Services. Mr. Graves presented the FY20 Internal Audit Plan in detail and reviewed the suggested audit topics.

After discussion, **Ms. Molina moved, Mr. Cokinos seconded, and the motion passed to approve the annual Internal Annual Audit Topic of follow up on 2017 audit of Litigation and evaluate the current Registrations process.**

Mr. Graves presented the Internal Audit Charter.

After discussion, **Ms. Molina moved, Dr. Farmer seconded, and the motion passed to approve the Internal Audit Charter.**

**Agenda item #3, Adjourn.** There being no further agenda items, **Mr. Cokinos moved, Dr. Farmer seconded, and the motion passed to adjourn the meeting at 9:27 a.m.**