



TEXAS MEDICAL BOARD

EXECUTIVE COMMITTEE

Meeting Minutes

September 26, 2016

The meeting was called to order by phone at 4:04 p.m. by Michael Arambula, M.D., PharmD., President and Committee Chair. Committee members present by phone were Margaret McNeese, M.D.; Timothy Webb, J.D.; Paulette Southard; and George Willeford III, M.D. Staff members present included Mari Robinson, J.D., Executive Director, and Scott Freshour, General Counsel.

Agenda item #2, Discussion, recommendation, and possible action on succession planning related to Executive Director. The duties and responsibilities of the Executive Director position were discussed.

After discussion, **Dr. McNeese moved, Mr. Webb seconded, and the motion passed to go into Executive Session at 4:23 p.m. for deliberations concerning personnel matters under the authority of the Open Meetings Act Section 551.074, Government Code.** Open session resumed at 4:40 p.m. and it was announced that no action was taken. A certified agenda was made.

After discussion, the committee directed staff to forward the job description to the committee members to review.

There being no additional agenda items, **Mr. Webb moved, Dr. McNeese seconded, and the motion passed to adjourn at 5:00 p.m.**