



TEXAS MEDICAL BOARD

EXECUTIVE COMMITTEE

Meeting Minutes

March 2, 2017

The meeting was called to order at 9:02 a.m. by the Chair, Sherif Z. Zaafran, M.D. Committee members present were Margaret McNeese, M.D., Paulette Southard, Timothy Webb, and George Willeford III, M.D. Other board members present were Julie Attebury; Michael E. Cokinos; Frank S. Denton; John R. Guerra, D.O.; J. Scott Holliday, D.O.; Jayaram B. Naidu, M.D.; Karl Swann, M.D., and Surendra K. Varma, M.D. Staff members Scott Freshour, J.D., Interim Executive Director and General Counsel; Robert Bredt, M.D., Medical Director, Megan Goode, Governmental Affairs & Communications Manager, and various other staff.

Agenda item #2, Discussion, recommendation, and possible action regarding FY17 Internal Audit Plan. Ms. Goode introduced the board's Internal Auditor, Kimberly Gonzales, with Garza/Gonzalez and Associates. Ms. Gonzales reported on the FY17 Internal Audit Plan including the risk assessment process and a recommendation for an audit to be conducted on the board's litigation function. She clarified that the audit includes review of implementation of prior year audit recommendations and culminates in a final annual report per state statutory requirements.

Ms. Southard moved, Mr. Webb seconded, and the motion passed to approve the FY17 Internal Audit Plan and recommendation for an audit of the TMB litigation function, as presented.

Agenda item #3, There being no additional agenda items, the meeting adjourned at 10:11 a.m.