

TEXAS MEDICAL BOARD
FINANCE COMMITTEE MEETING MINUTES
August 20, 2009

Tim Turner, acting chair, called the meeting to order at 9:39 a.m. Committee members present were Melinda McMichael, M.D., Charles Oswalt, M.D., Paulette Southard, and Scott Holliday, D.O. Also present were Mari Robinson, J.D., Executive Director, Jane McFarland, Chief of Staff, and the Finance Department Staff.

Agenda Item #2-Budget and Revenue Update. Ms. McFarland informed the committee that the financial reports showed the combined expenditures for both General Revenue and General Revenue-Dedicated. The General Revenue Received as of July 31, 2009 is \$25.3 million dollars, and the General Revenue-Dedicated Received as of July 31, 2009 is \$3 million dollars. The combined appropriation for FY 09 is \$9.1 million, and the agency has spent a combined total of \$8.2 million dollars, equivalent to 91% of the budget. Ms. McFarland noted that the year-end budget was very tight and that the agency was working to tightly control expenditures. Two categories that were over budgeted amounts were other personnel expenses, due to lump sum payouts for employees who have left the agency, and professional services, due to the increased numbers of complaints investigated.

Agenda item #3-Finance Department update. Ms. McFarland informed the finance committee that Finance Manager Christina Cuellars last day with the agency was August 7, 2009. Ms. McFarland also advised the committee that the agency has already hired another finance manager to start on September 8, 2009. Her name is Karen Drabek, and she is currently the Chief Fiscal Officer at the Texas State Library and Archives Commission. Ms. McFarland reported that, in the interim, the agency is using Diane Fulmer, CPA, to help with the year-end procedures since she has assisted the agency in the past with various projects.

Agenda item #4-Discussion, recommendation and possible action regarding proposed amendments to 22 T.A.C. 175, Fees, Penalties, and Applications. Jennifer Kaufman, Assistant General Counsel, addressed proposed revisions to agency fees. **Dr. McMichael moved and Dr. Oswalt seconded the motion to publish the rules for public comment. The motion carried.**

There being no further business, the meeting was adjourned at 9:58 a.m.