

FORM R

“Yes” Response to Questions in Arrest/Criminal History Section

Full disclosure: It is imperative that you honestly and fully answer all questions, regardless of whether you believe the information requested is relevant. Your responses on your application are evaluated as evidence of your candor and honesty. An honest “yes” answer to a question on your application is not definitive as to the Board’s assessment of your present moral character and fitness, but a dishonest “no” answer is evidence of a lack of candor and honesty, which may be definitive on the character and fitness issue. Please be advised that a false response to any of these questions may be grounds for denial of licensure and reported to the appropriate data banks.

Expunged offenses: While expunged offenses, arrests, tickets, or citations need not be disclosed, it is your responsibility to ensure the offense, arrest, ticket, or citation has, in fact been expunged. Failure to reveal an offense, arrest, ticket, or citation that is not in fact expunged, raises questions related to truthfulness in addition to questions regarding the offense itself. **You may have been told your record is expunged when in fact it is not.** Expunction is an active process, initiated by you and your attorney, and results in a court order. If, during the course of the investigation of your application for licensure, information about an offense is discovered which you did not disclose because you believed it to be expunged, you will be required to provide a copy of the expunction order.

You must complete a separate Form R for each arrest, citation or ticket. Each page must carry a signature and date. Make additional copies as needed.

In addition to the form R, the following supporting documents for each arrest, citation or ticket must be submitted.

Supporting Documentation:

- Please ask the appropriate court to submit legible copies of all records related to the offense directly to our Board.
- Please ask the appropriate arresting/ticketing agency to submit legible copies of the arrest/offense/incident report or citation/ticket directly to our Board.

If a court or an arresting/ticketing agency is unable to provide copies of applicable records, request they furnish a written statement sent to the TMB directly so stating.

If the court or an arresting/ticketing agency is unable to send their documents to the TMB directly, the applicant may forward the unopened, sealed institutional envelope from the court or arresting ticketing agency containing the required documents to the TMB. **Please note the TMB is unable to accept documents sent from the applicant if they are not received in sealed envelopes from the appropriate court or arresting/ticketing agency.**

TMB ID #: _____

Application Type: _____

Applicant Name: _____

Date of Incident: _____

Location of Incident: _____
City County/State/Country

Arresting/Ticketing Agency:
Name of Agency: _____

Mailing Address: _____

Applicant’s Signature

Date

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Court:

Title of Court: _____

Mailing Address: _____

Detailed Summary: Your statement should describe the events and circumstances leading to this arrest, citation, ticket, criminal charge and/or investigation. (Use additional paper if necessary. Remember to sign and date each page.)

Charges: For each charge, indicate whether it was a misdemeanor or a felony:

Initial Charge(s): _____

_____ Misdemeanor _____ Felony

Ultimate Charge(s): _____

_____ Misdemeanor _____ Felony

Plea: _____

Style and Cause Number(s): _____

Disposition: Your statement should describe the outcome of the criminal case and include if it resulted incarceration, probation, deferred adjudication, or deferred prosecution.

Applicant's Printed Name

Applicant's Signature

Date