



TEXAS MEDICAL BOARD

EXECUTIVE COMMITTEE

Meeting Minutes

June 26, 2014

The meeting was called to order at 8:31 a.m. by the Chair, Irvin E. Zeitler, Jr., D.O. Committee members present were: Michael Arambula, M.D.; Margaret McNeese, M.D.; Paulette Southard Timothy Webb, J.D. Other board members present were David Baucom; Frank Denton; John D. Ellis, Jr., J.D.; Carlos Gallardo; J. Scott Holliday, D.O.; Robert B. Simonson, D.O.; and Wynne M. Snoots, M.D.. Staff members present included Mari Robinson, J.D., Executive Director; Robert Bredt, M.D., Medical Director; Megan Goode, Governmental Affairs Manager, and Scott Freshour, General Counsel.

Agenda item #2, Discussion, Recommendation, and Possible Action on FY 14 Internal Audit. Ms. Jaye Stepp, CPA/CGAP, presented the FY 14 Internal Audit Report on Finance and summarized the purpose, scope, results and recommendations of the audit. **Mr. Webb moved, Ms. Southard seconded, and the motion passed to approve the FY 14 Internal Audit.**

Agenda item #3, Report on FY 13 Quality Assurance and Improvement Program for Internal Audit. Ms. Stepp presented the FY 13 Quality Assurance and Improvement Program report for the internal audit function.

Agenda item #4, Report on Risk Management Program Review (RMPR) and Action Plan for State Office of Risk Management (SORM). Ms. Robinson reported on the Risk Management Program Review conducted by the State Office of Risk Management. She presented the findings and recommendations from the SORM review and the agency's action plan to implement the recommendations.

Agenda item #5, Update on Strategic Plan for FY 15 - FY 19. Ms. Robinson presented and outlined the final submitted Strategic Plan.

Dr. McNeese moved, Ms. Southard seconded that the meeting adjourn. Motion carried and the meeting adjourned at 9:02 a.m.