



# TEXAS MEDICAL BOARD

## EXECUTIVE COMMITTEE

### Meeting Minutes

November 06, 2014

The meeting was called to order at 8:35 a.m. by the Chair, Michael Arambula, M.D., PharmD. Committee members present were: Margaret McNeese, M.D.; Paulette Southard; and Timothy Webb, J.D. George Willeford, III, M.D. was not present. Other board members present were Julie Attebury, David Baucom; Frank Denton; John R. Guerra, D.O.; J. Scott Holliday, D.O.; Robert B. Simonson, D.O.; and Wynne Snoots, M.D. Staff members present included Mari Robinson, J.D., Executive Director; Robert Bredt, M.D., Medical Director; Megan Goode, Governmental Affairs Manager, and Scott Freshour, General Counsel.

**Agenda item #2, Discussion, recommendation, and possible action on the FY 14 Annual Internal Audit Report to Oversight Agencies.** Robinson updated the Committee on the Fiscal Year 2014 Annual Internal Audit Report that summarizes the agency's audit activities including the focus on cash receipts and mail processing. After review, **Ms. Southard moved, Mr. Webb seconded and the motion passed to approve the FY 14 Annual Internal Audit Report.**

**Agenda item #3, Report on FY 15 Internal Audit Process.** Ms. Robinson presented the Charter of Audit Functions for the TMB Executive Committee, which outlines the objectives, scope and responsibilities of the internal audit function for the Committee. Ms. Goode reported on the status of the FY 15 internal audit with the new contracted internal auditor.

**Agenda item #4, Discussion, recommendation, and possible action regarding proposed amendments to 22 T.A.C §161.3 Board Member Eligibility.** Ms. Robinson gave a brief summary of proposed amendments to 22. T.A.C. §161.3 Board Member Eligibility. After discussion, **the Board directed staff to conduct additional research on grounds for potential removal of public board members and means of taking immediate action to limit ineligible physician participation in Board activities.**

**Ms. Southard moved, Mr. Webb seconded that the meeting adjourn. Motion carried and the meeting adjourned at 8:55 a.m.**