

**TEXAS MEDICAL BOARD
EXECUTIVE COMMITTEE**

October 9, 2008

The meeting was called to order at 8:35 a.m. by Roberta Kalafut, D.O., Chair. Committee members present were Michael Arambula, M.D.; Larry Price, D.O.; and Tim Turner. Other Board members present were Jose M. Benavides, M.D.; Patricia Blackwell; Melinda Fredricks; Amanuallah Khan M.D.; Melinda McMichael, M.D.; Margaret McNeese, M.D.; Charles Oswalt, M.D.; Annette Ragette; Paulette Southard; Timothy Webb; and Irvin Zeitler, Jr., D.O. Staff members present were Mari Robinson, J.D., Interim Executive Director; Robert Simpson, J.D., General Counsel; Jane McFarland, Chief of Staff; Jaime Garanflo, Director of Customer Affairs; and various staff.

Agenda item #2, Report and discussion regarding pending litigation. Mr. Simpson gave a report on pending litigation.

Agenda item #3, Internal audit report by Jaye Stepp. Ms. Jaye Stepp, Rubert and Associates, presented the internal audit reports with risk assessments as required by the Texas Internal Audit Act. The scope of the audit is to determine whether the network of risk management, control, and governance processes, as designed, is adequate and functioning.

After Ms. Stepp presented the Internal Audit Report for 2008, **Mr. Turner moved, Dr. Arambula seconded, and the motion passed to approve the Internal Audit Report for 2008.** Ms. Stepp then presented the internal audit plan for 2009. **Mr. Turner moved, Dr. Arambula seconded, and the motion passed to approve the Internal Audit Plan for 2009.**

The meeting adjourned at 9:02 a.m.